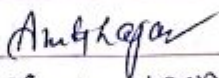
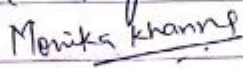
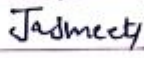
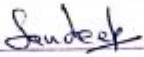
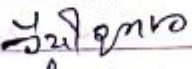
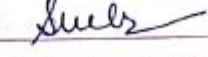
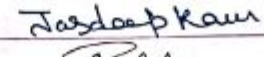

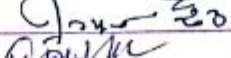
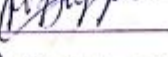



12-09-2023

A meeting of (IQAC) Internal Quality Assurance cell of the College was held on 12.09-2023 at 12.30 P.m in the office of Undersigned.

The following members were present in the meeting.

1. Prof Anita Sagal 
2. Dr. Monika Khanna 
3. Dr. Jasmeet Sethi 
4. Dr. Sandeep 
5. Prof. Harky Kumar 
6. Madam. Sheh Sharma 
7. Mr. Jasdeep Kaur 
8. Prof. Prabhjot Singh 
9. Mr. Gurmukh Singh Dhoke 
10. Mr. Mukesh Kumar 
11. Miss Manjot Kaur (Student Representative) M.Com II (5601)
12. Mr. Anopreet Singh (Student Representative) B.A III (7931) 

Agenda of the meeting:

The Agenda of the meeting was to discuss the 'Plan of Action' for the session 2023-24 and to seek suggestions from members for the betterment of the college.

Proceeding of the meeting :-

The points discussed and approved in the meeting are as follows:-

1. Principal Sir, Dr. Tirath Ram Baser welcomed the members of the IQAC for their presence in the meeting. He chalked out the 'Plan of Action' for the academic year 2023-24.
2. Principal Sir told that the teachers have been asked to prepare the 'Teaching Plan' for



the odd semester and teaching should be as per the plan prepared by each teachers. and to maximum use of ICT facilities of the College will be stressed.

3. Principal Sir ~~said~~ felt satisfaction that the NAAC reaccreditation process of the College is going on satisfactorily. IOA has already been approved by the NAAC and process of preparing Self Study Report for the NAAC is going on.
4. Principal Sir told that admission process in the College is complete as per the guidelines of GNDU, Amritsar and Department of Higher Education Govt. of Punjab. College is able to increase the total strength of the College from 1199 in 2022-23 to 1226 in 2023-24. for this, he Congratulated the entire staff of the College.
5. Principal Sir said that Parents 'Teachers Association' (PTA) will be Constituted for the session and students will be given representation in various Committees of the College.
6. Principal Sir said that students will be encouraged to enrol for NCC, NSS and other extra Co-Curricular activities for their overall personality development.
7. Career & Counselling Cell of the College will be further strengthened to guide the students for their better future. for this purpose, it will ~~will~~ work with District Bureau of Employment and Enterprises (DBEE), Kapurthala.
8. for the personal guidance and mentorship of the students, Tutorial groups will be set up and tutorial periods will be arranged during the session.
9. Efforts will be done to develop the learner-Centric



environment conducive to quality education and faculty development.

10. For faculty development and up-to-date knowledge of the subject, teachers will be encouraged to attend National level seminars/workshops.

Seminars and ~~workshops~~ workshops will be arranged in the College also.

11. Principal Sir said that for monitoring the academic performance of the students, Class Tests, Classroom presentation, assignments and Mid Semester examination (MST) will be conducted during the session.

12. For implementing the Post-Matric Scholarship Scheme properly, Principal Sir told that 'Scholarship Help desk' and Scholarship facilitation Centre will be set up in the College. It will work for the filling of Scholarship Card for the eligible students and ~~to~~ applying for scholarship.

13. Principal Sir told that College has received special grant under HE-24 Scheme of Punjab Govt. for repair and renovation of the College building. This work is to be done by PWD, Kapurthala. Liaison will be made with PWD, Kapurthala for speed up the work of repair and renovation.

This grant also covers the grant for construction of new parking for staff members.

14. Principal Sir told that construction of new Conference Hall is almost complete and the ~~tender~~ process of tender for furniture-fixture in that Hall is going on.

15. Teachers will be encouraged to present the research papers in various seminars/workshops and research activities will be strengthened in the college.

Similarly extension lectures will be arranged from eminent persons in the subject for the benefit of the students.



16. Principal Sir also talked about the provision of remedial classes for the slow learners especially for the socially and economically weaker section of the Society.
17. Principal Sir ~~also~~ said that library facilities will be further strengthened with new edition of books and Computers. Students will be encouraged to get the maximum benefit ~~from~~ the library facilities.
18. There will be active participation of students in Drug-De-addiction programmes, DAPO, SUEEP, Legal literacy, Swachh Bharat Programmes etc.
19. To inculcate the sense of social responsibility among students, Blood Donation camps, Special Home for ~~visits~~ Special Children etc. will be organised.
20. Principal Sir also talked about the arrangement of Academic and Industrial Tours for the overall development of students.
21. To ensure quality education to students, there will be provision of feedbacks from students, teachers, parents and other stakeholders.
22. Meeting concluded with vote of thanks by Principal Sir. and approval of 'Plan of Action' for the year 2023-24.

Jasmeet  
12.09.23

IQAC- Coordinator.

Ukara  
12/09/23

Principal.



02-12-2023

A meeting of Internal Quality Assurance Cell (IQAC) of the College was held on 02-12-2023 at 2.00 p.m. in the office of Principal.

The following members attended the meeting.

1. Dr. Jasmeet Sethi Jasmeet
2. Dr. Monika Khanna
3. Dr. Sandeep
4. Prof. Happy Kumar
5. Prof. Sneh Sharma.
6. Mrs. Jasdeep Kaur
7. Prof. Prabhjot Singh - (External member)
8. Miss Manjot Kaur - Student Representative
9. Mrs. Annujeet Singh - Student Representative.

Agenda of the meeting :-

The Agenda of the meeting was to discuss the work done in the College during the period and to evaluate the implementation of 'Plan of Action'.

Proceeding of the meeting :-

Points discussed and approved in the meeting are as follows :-

1. Principal Sir, Dr. Tizath Ram Basser told that Independence Day was celebrated in the College on 15-08-2023 and college NCC Cadets also participated in Independence Day Parade at District level at Guru Nanak Stadium, Kapurthala.

NCC students also in 'Meri Malti Meri Desh' Campaign by taking pledge with soil in hand. on 21-08-2023, NCC Cadets participated in Swachhta Campaign at Kamli Wetland.

2. on 05-08-2023, A seminar was organised by Brahma Kumari Ashram, Kapurthala and NSS unit



of the College on the theme 'Drug Addiction and Students'. The speaker Mr. B. K. Arun Kaushik, Zonal Coordinator, North Zone of Sri Brahma Kumari Ashram addressed the students.

3. Another seminar on the theme 'Damage Caused by Stubble Burning' was arranged by NSS unit on 26-08-2023. Prof. Hapky Kumari was the main speaker in the seminar.

4. Principal Sir happily told that college actively participated in University Zonal Youth festival organised by GNDU Amritsar on ~~05-07-2023~~ October 5-7, 2023 and college is the winner of First Runner-up Trophy in Zone A.

The College participated in items and was the winner in items in the Zonal Youth festival of GNDU, Amritsar. Principal Sir congratulated the staff and students for the performance.

5. Principal Sir said that Mid Semester Examination (MST) was successfully conducted from November 17 to 27, 2023.

6. Principal Sir explained that a number of Extension Lectures were arranged during the month of September 2023. The topics covered in these lectures covered Agricultural Research and Development by Dr. Gulzar Singh Sangha, Director cum Principal Sugarcane Breeder, Employment opportunities for youth across Punjab, Helping individuals take informed career decisions, A Career with Punjabi literature, ~~etc~~ etc, Career opportunities in Digital Marketing etc.

7. Also in the month of September 2023, a two day workshop was organised on the topic 'Career Prospects in different fields of Television Channels and Media. Mr. Agyal Singh Randhawa,



Producer and Director (Retired), Doordarshan Kendra, Jabalpur was the resource person.

8. A Seminar on 'Career as a Company Secretary' was organised on 9th October, 2023 for Commerce students with Mr. Nagesh Kumar C.S from The Institute of Company Secretaries of India as a key resource person.
9. During the month of September 2023, total four industrial visits were arranged for students of different departments to acquaint the students with first hand information of industrial/manufacturing process of different products.
10. Principal Sir also told that NAAC Peer Team visit is scheduled on December 12-13, 2023 and all staff members are making tireless efforts to make the event a success.
11. Members were also informed that Practical examination of University was started from November 15, 2023 and Final University examination started from November 15, 2023.
12. The meeting concluded with a vote of thanks by Principal Dr. Tirath Ram Baser.

Jasmit/02.12.23

IOAC Coordinator

U. Baser  
22/12/23  
Principal  
Principal  
N.J.S.A. Govt. College  
Kapurbela



01.03.2024. (IQAC Meeting)

A meeting of the Internal Quality Assurance Cell was held on 01.03.2024 under chairmanship of the Principal Dr. Tirath Ram Basra. This meeting was held in the Principal's office at 01:30 pm.

The following members were present in the meeting :-

1. Dr. Jasmeet Sethi (College IQAC Coordinator/Incharge Career Counselling and Guidance Cell)
2. Dr. Monika Khanna (PTA-Secretary)
3. Dr. Sandeep (Incharge College Campus)
4. Prof. Happy Kumar (Faculty Member)
5. Madam Sneh Sharma (Faculty Member)
6. Mrs. Jasdeep Kaur Sandhu (Administrative Staff)
7. Prof. Prabhjot Singh (External Member - Ex Faculty)
8. Mr. Gurmukh Singh Dhode (External Member - Social Worker)
9. Mukesh Kumar (External member)
10. Miss Manjit Kaur (Student Representative) (M.com II 5601)
11. Mr. Anupreet Singh (Student Representative) (B.A. II 1931)

Agenda of the Meeting :-

The agenda of the meeting was to discuss the plan of action implemented in the college during the session and to plan out future events.

Proceedings of the meeting :-

1. At the outset the IQAC Coordinator Dr. Jasmeet Sethi welcomed the chairperson, principal Dr. Tirath Ram Basra including all the worthy members present and narrated the agenda and purpose of the meeting.
2. The chairperson apprised the members about the successful completion of NAAC Accreditation 2023 and congratulated all the members. Informing the



members regarding NAAC Peer <sup>Team</sup> Visit, the principal joyfully told that N.J.S.A. Government College, Kapurthala has successfully completed its third cycle of NAAC Accreditation on 13.12.2023. The principal acknowledged the efforts put in by the IQAC coordinator and all the team members. He remarked that it was a combined effort of all the faculty members who made the task reach its completion.

3. The IQAC coordinator updated that the next task would be to successfully submit AQAR Report for the session 2022-23 which is in its final stage. She thanked the principal for his continued support. She also expressed her gratitude towards the members for their guidance provided time and again that helped in the completion of the work.

4. The principal praised the efforts of Career Counselling Committee for successfully conducting four workshops from 18.12.2023 to 11.01.2024 in which students from various streams got benefitted by these workshops. The themes of the workshops were "Importance of Ragas in Soft Music", "Basics of Computers", "Mental Ability and Logical Reasoning", "Communicative and Spoken English" and "Learning of Tally". The students gained a lot from these.

5. He talked about the NSS Unit of the College that kick started seven day NSS Camp from 30.12.2023 to 05.01.2024 inside the College Campus in which 37 students of the college participated. This camp was based on the theme Swachh Bharat Abhiyan.

6. The principal also stated about a trip from High School Distt. Taran Taran, hosted by the College. It was an educational trip from the school, the purpose of which was to acquaint the students with higher education. 100 students escorted by 10 school teachers



visited the College.

7. He also talked about five workshops conducted under Institutional Innovation Councils in Government Colleges and Programmes in which students participated enthusiastically and learnt various tricks in the field of business and entrepreneurship.
8. The IQAC Coordinator and Convener Career Counselling and Guidance Cell Dr. Jasmeet Sethi talked about 13 Industrial Visits for the students held in the month of February. During these visits the students gained firsthand knowledge of the manufacturing Industries and got innovative ideas in the field of business. Some of the big industries were the highlights like Rail Coach Factory Kapurthala, Kynra Industries Pvt. Ltd. Deera Bassi Chandigarh, G.N. Industries Shipra Panchkula, R.N. Gupta Co & Ltd. Doraha, Kaytex Fabrix Industries Amritsar, Castech Auto Pvt. Ltd. Phagwara, Sukhjit Mega Food Park Phagwara, G.N.A Axles Ltd. Phagwara, Accurate Material & Works Pvt. Ltd. Ludhiana, Raghbir Fabrication and Electricals, Ludhiana, Gobind Body Builders Bhadour, JP Processors Amritsar & Royal Synthetics Ludhiana.
9. Further it was stated by the IQAC Coordinator that the College Staff members Dr. Monika Khanna, Ms. Daljit Klaie, Mrs. Harsimran Kaur and Ms. Rinki participated in the NEP-2020 Orientation and Sensitization Program organized by Guru Nanak Dev University, Amritsar under Malviya Mission Teacher Training Center in February.
10. It was recommended by the Committee members that the Research work by both the faculty and students will be promoted and necessary actions will be taken in future as directed by the NAAC Peer Team Visit. Library facilities will also be enhanced.



11. A discussion was commenced on the upcoming events of the college i.e. Annual Sports Meet, Women's Day Celebration, Annual Prize Distribution Ceremony and Commencement of University Examinations.
12. The meeting concluded with the vote of thanks by the I&Ac Coordinator:

I&Ac Coordinator.

Principal.



03.05.2024.

A meeting of the Internal Quality Assurance Cell was held on 03.05.2024 under chairmanship of Vice Principal Dr. Manika Khanna. This meeting was held in the principal office at 01.30 pm.

The following members were present in the meeting :-

1. Dr. Jasmeet Sethi (College IQAC Coordinator / Incharge Career Counselling and Guidance Cell).
2. Dr. Sandeep (Incharge College Campus)
3. Prof. Hopping Kumar (Faculty Member)
4. Madary Sneh Sharma (Faculty Member)
5. Mrs. Jasdeep Kaur Sandhu (Administrative Staff)
6. Mr. Gurpreet Singh Dhode (External Member, Social Worker)
7. Mukesh Kumar (External Member)
8. Miss Manjot Kaur (Student Representative) (M.Com II 5601)
9. Mr. Anupreet Singh (Student Representative) (B.A. III 1931)

Agenda of the Meeting :-

The Agenda of the meeting was to discuss events and activities implemented in the College during the session 2023-24 and to plan out future events.

Proceedings of the Meeting :-

1. At the outset the IQAC coordinator Dr. Jasmeet Sethi welcomed the chairperson, Dr. Manika Khanna including all the worthy members present and narrated the agenda and purpose of the meeting.
2. The chairperson commended the efforts of the faculty for successful completion of the session 2023-24 in which NAAC Accreditation was the highlight and she commended the united efforts of the faculty in which the Institution was awarded B+ grade.
3. She talked about the major events held during the session including departmental activities, National and Inter-National Day Celebrations by NSS and NCC Units, Teej



Festival Celebration, College's participation in Zonal and Inter Zonal Youth Festival, Inter-College participation of the College, Lohri Celebrations, Annual Sports Meet and Annual Prize Distribution Ceremony successfully conducted by the College.

4. She stated that the Cultural Events, Youth Festival, Teej and Lohri Celebrations have a great impact in the lives of the students as they witnessed the true form and nature of these events and also got inspired by them.
5. The JASC Coordinator Dr. Jasmeet Sahni talked about the Annual Sports Meet in which Mr. P. R. Sandhu (International Wrestling Coach) joined as chief guest and awarded the medals to the athletes and also motivated the students to participate in National & International Sports Events as much as they can.
6. She also talked about the Annual Prize Distribution Ceremony in which Dr. Ashwani Kumar Bhatta, deputy director higher education Punjab joined as Chief Guest and distributed prizes among the students in the fields of Academic, Cultural and Athletics and he encouraged the students to excel in their respective fields.
7. At the convenor of Career Counselling and Guidance Cell she informed about the recent schemes of Punjab Government i.e. Vocationalisation and Career Counselling Grant received by the Institution under which 21 Industrial visits to the various industries in Punjab were conducted throughout the session 2022-24 by the college and maximum students of the college got benefitted by them and they learnt innovative ideas of business start-ups. Under these grants the institution also conducted 13 Extension lectures during the session and invited personalities from various academies & institutions



were invited as Resource Persons who shared their valuable knowledge with the students and encouraged them to focus on their careers.

8. The committee representatives talked about other agendas related to college developments like expenditure of various grants received by the Institution from Government i.e. RUSA, EQUITY, HE-24 etc.
9. There was a discussion on the Ongoing University Examination and proper arrangements were made for the smooth conduction of these exams.
10. There was discussion about the admission process in the college for upcoming session 2024-25 after the completion of University Examination. It was decided that committees will be formed to visit the schools in catchment areas so that the admission of the students could be increased.
11. Further it was stated by the IQAC Coordinator Dr. Jyoti Katti that in future the Extension Lectures and Industrial Visits would be strengthened to enhance students' knowledge and capability.
12. It was recommended by the committee members that the canteen facility will be improved in future. To improve the quality of food and to maintain hygiene at the canteen some rules will be implemented and the contract of the canteen will be renewed in the next session.
13. The meeting concluded with vote of thanks by the IQAC Coordinator.

IQAC Coordinator

Principal,